Family Life Center Guest Information Manual
Welcome to the First United Methodist Church Family Life Center

We are pleased to have you as our guests. This information is here for the use of our guests. Please leave it on the counter.

Enclosed is:

A map of the facility
Facility use rules
A map of the downtown area
Emergency contact information
A list of worship service hours at FUMC
Nearby places to eat

Please feel free to join us for worship at any of our services. ALL ARE WELCOME HERE!
First Church
Schmidt-Jones
Family Life Center
First Floor
FLC Use Rules

FUMC is a downtown church and for your safety and the protection of our property we ask you to observe a few procedures:

- Please be sure to put the key back in the lock box and turn the combination so that the numbers are all at 0.

- At no time are the doors to be unlocked (unless by a church custodian) or propped open. We have two bars in close walking distance (one across the street) and weekend visitors need to be limited to our invited guests.

- No smoking or alcoholic beverages are allowed in the Family Life Center.

- If classrooms are used for sleeping areas, please dispose of any trash. Trash barrels are available.

- Be sure all lights are turned off before leaving the building.

- If using showers, be sure the water has been turned off and all trash picked up.

- Please limit kitchen use to the microwave only. Our kitchen is a full commercial kitchen serving meals to a variety of guests and FUMC must observe commercial kitchen sanitation rules.

- Please do not leave food or drink in any area of the FLC.

- Please use only designated areas that you have requested. There are many demands on our buildings and another group may have reserved apparently empty space.

- If you are staying on Monday or Wednesday evenings, be aware that we serve breakfast to our homeless guests on Tuesday and Thursday mornings from 5:00-7:30 a.m. You should plan to use only those spaces specifically assigned to you during those hours.

- Emergency exits are located towards the back of the building near the rest rooms. Please be sure everyone in your party is aware of these doors. An alarm will sound if these exits are used. These doors are to be used only in case of emergency.

- Fire alarms are located near the front doors and upstairs.

- Lights switches downstairs are located beside the reception area where this notebook is found. Upstairs lights controlling the great hall are in a cupboard located directly to your left as you enter the hall. Open the cupboard doors, then the metal panel.

- Parking is a challenge for FUMC in our downtown location. After hours (6:00 p.m. – 6:00 a.m.) you can park in the church parking lot across the street at 1201 Lavaca. The parking lot to the west of the FLC may not be used at any time, even for loading or unloading buses or vans. Only street parking at meters is available during the day.
FUMC Kitchen Checklist

The FLC Kitchen and Great Hall is a shared space. Please honor our church and facility by going through this checklist and being sure all items have been completed so that the next group will find a clean hospitable space.

☐ Countertops and all metal surfaces clean and wiped with sanitizer
☐ Stovetop and oven wiped clean
☐ Microwave oven wiped clean inside and outside
☐ Refrigerator/freezer left clean and orderly. All food brought by your group and not used removed. Doors are properly closed
☐ Any pots or pans used washed, sanitized, dried and returned to proper place
☐ Coffee pots or other appliances washed, dried and returned to proper area
☐ Ice scoop is in its appropriate place on the front of the machine, not inside
☐ Floor swept and mopped if necessary
☐ All dining tablecloths sanitized and dried. Your facility agreement will indicate if you are to remove the cloths from the tables.
☐ All utilities turned off
☐ Cloth products such as aprons and towels washed and dried
☐ High chairs cleaned, sanitized, and returned to their place
☐ DISPOSAL, DISHWASHER AND WARMING TABLE. Not to be used unless a member of your group has been instructed in use of this equipment. If used, disposal is cleared, dishwasher and all sinks empty, clean and wiped.
☐ Doors closed and locked if you have keys
Downtown Austin Map
http://www.cityofaustin.org

Downtown Austin Features

http://www.ci.austin.tx.us/help/downtown.htm  
6/7/2010
<table>
<thead>
<tr>
<th></th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Texas State Capitol</td>
</tr>
<tr>
<td>2</td>
<td>Bob Bullock Texas State History Museum</td>
</tr>
<tr>
<td>3</td>
<td>University of Texas</td>
</tr>
<tr>
<td>4</td>
<td>Frank Erwin Center</td>
</tr>
<tr>
<td>5</td>
<td>Brackenridge Hospital</td>
</tr>
<tr>
<td>6</td>
<td>Texas State Library &amp; Archives</td>
</tr>
<tr>
<td>7</td>
<td>Travis County Courthouse</td>
</tr>
<tr>
<td>8</td>
<td>Texas Governor's Mansion</td>
</tr>
<tr>
<td>9</td>
<td>Old Bakery and Emporium</td>
</tr>
<tr>
<td>10</td>
<td>Faulk Central Library</td>
</tr>
<tr>
<td>11</td>
<td>Paramount Theatre</td>
</tr>
<tr>
<td>12</td>
<td>O'Henry Museum</td>
</tr>
<tr>
<td>13</td>
<td>The Austin Museum of Art - Future site</td>
</tr>
<tr>
<td>14</td>
<td>New City Hall Site</td>
</tr>
<tr>
<td>15</td>
<td>Austin International Center</td>
</tr>
<tr>
<td>16</td>
<td>Austin Convention Center</td>
</tr>
<tr>
<td>17</td>
<td>Bat Colony</td>
</tr>
<tr>
<td>18</td>
<td>Lester E. Palmer Events Center</td>
</tr>
</tbody>
</table>

Return to [Austin Map](#) | Return to [Help Page](#) | Return to [Austin City Connection](#)
FUMC Emergency Contact Information

Church office number 512-478-5684
(office hours are 9-5, Monday through Thursday. Phones are not answered between 12:00 and 1:00.)

If FUMC Office is closed

Marilyn Good - 512-461-8168
Cathy Stone - 512-656-9749
Jim Weaver - 512-695-1033

City of Austin Emergency Contact Information

For all medical or safety emergencies, call 911

Emergency Room: University Medical Center Brackenridge
phone: 512.324.7000
601 East 15th Street
Austin, TX 78701
WORSHIP SERVICES AT FUMC

ALL ARE WELCOME

Sunday - 9:00 a.m. Sanctuary
A blend of traditional hymns with a contemporary sound. Holy Communion is served weekly.

Sunday - 9 a.m. Murchison Chapel
Intimate informal service. The style of worship might be best described as “blended”, combining United Methodist liturgy with elements from other traditions, along with a wide variety of music. Holy Communion is celebrated on the first Sunday of the month.

9:00 a.m. In Room 212 of the Sanctuary Building
Contemplative Worship
This service focuses on being still and quiet in community, practicing the presence of God in the present moment. The service begins with a reading, a poem, or a passage from the Bible, followed by time for reflection, and then brief sharing of those reflections by those who feel led to do so. The service concludes with a time of silence, a time of prayer, without words.

11 a.m. Sanctuary
A traditional service characterized by great choral and congregational music. A children's sermon is also included. Holy Communion is celebrated on the first Sunday of the month.

11 a.m. Murchison Chapel - Selah
This contemporary praise and worship service incorporates inspiring music with a message. Holy Communion is celebrated weekly.

Wednesday - 12:10 p.m. Murchison Chapel
Every Wednesday afternoon we gather for a brief worship service including prayer, singing, silent meditation, and sharing Holy Communion.

Wednesday - 7 p.m. Murchison Chapel
A candlelight service of instrumental and sung music, guided prayer, and preaching, followed by a time of fellowship.
Nearby Eating Establishments

7-Eleven Store 12705
(512) 474-1060
408 W 15th St, Austin, TX 78701 Between Guadalupe St and San Antonio St

15th Street Cafe - Doubletree Hotel
(512) 478-7000
303 W 15th St, Austin, TX 78701 Near the intersection of W 15th St and Lavaca St
Hours of Operation: Monday 6:30am - 10:00pm, Tuesday 6:30am - 10:00pm, Wednesday 6:30am - 10:00pm, Thursday 6:30am - 10:00pm, Friday 6:30am - 10:00pm, Saturday 7:00am - 10:00pm, Sunday 7:00am - 10:00pm
Categories: Cafés, Restaurants, American Restaurants

Arby's
(512) 472-1582
1715 Guadalupe St, Austin, TX 78701 Between W 17th St and W 18th St
Categories: Fast Food, American Restaurants, Sandwiches

El Mercado Restaurant
1702 Lavaca St, Austin TX 78701
(512) 477-7689
Classic Austin Tex Mex

Sagra Italian Restaurant & Bar
(512) 472-3901
1610 San Antonio St, Austin, TX 78701 Between W 16th St and W 17th St

Starbuck's
501 West 15th Street
1001 Congress Avenue

Texas Chili Parlor
(512) 472-2828
1409 Lavaca St, Austin, TX 78701 Between W 14th St and W 15th St
If you want chilly and spice, then Texas Chili Parlor is your place. Also offers vegetarian snacks.
Hours of Operation: Daily 11am-2am
Texadelphia  
(512) 391-9189  
501 West 15th Street  
Alternative to fast food, home of the famous cheesesteak Texas style.

Thundercloud Subs  
(512) 478-3281  
1608 Lavaca St, Austin, TX 78701 Between W 16th St and W 17th St

Congress Avenue  
Many restaurants between 12th street and the river along Congress Avenue

University of Texas Guadalupe Street  
Known as “The Drag” this area includes a variety of university of Texas eating places and a bunch of noodle houses.

Texas State Capital Building  
Cafeteria in the capital building is open to the public and offers a good variety of basic foods

Bullock Texas State History Museum  
There is a restaurant in the museum complex